

**Chronological record of phone calls pertaining to subject of "Retention and Disposition Program for Confidential Funds Financial Documents"**

25X1 11 Dec 63 - I received a phone call from [ ] who asked if it would be possible for someone on the staff to take action to get this matter settled. She indicated that records would not be accepted at the Records Center until a determination has been made. I talked to Mr. [ ] who requested Mr. [ ] to look into the problem.

25X1

25X1

25X1 approx 18 Dec 63 - [ ] called again. Very anxious to get an answer. Said that, though she was going to be on leave, (for a week or two), she would like to have an answer when she returns.

25X1 30 Jan 64 - [ ] called again today -- very upset because this matter has not been settled. She said someone was in her office at that time with records for storage. She asked if "I could store them here". I agreed that I would ask [ ] to call her. She said if they did not, she would call them. "Something has to be done."

25X1

p.

25 YEAR RE-REVIEW

## ROUTING AND RECORD SHEET

SUBJECT: (Optional)

FROM:

EXTENSION

NO.

Assistant 88A-DD/S  
 7 D 18 HQ

DATE

20 December 1962

TO: (Officer designated, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1. Office of Security  
 Attn: Mr. [ ]  
 4 E 42 HQ

2.

3.

4.

5.

6.

7.

8.

9.

10.

11.

12.

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14.

15.

Attached hereto is a group of self-explanatory papers on a proposed disposal schedule for certain records maintained by the Comptroller. [ ] Records Officer of that office, has asked that coordination of Security in the proposed schedule be obtained. Will you please review and advise this office of your reaction to the schedule.

This will confirm our telephone conversation on this subject.

Assistant 88A/DD/S

25X1

FORM 3-62

610

USE PREVIOUS EDITIONS

☐ SECRET

☐ CONFIDENTIAL

☐ INTERNAL USE ONLY

☐ UNCLASSIFIED

☐ UNCLASSIFIED☐ INTERNAL  
USE ONLY☐ CONFIDENTIAL☒ ~~SECRET~~

## ROUTING AND RECORD SHEET

SUBJECT: (Optional)

FROM:

O/Comptroller  
6E-69 HQ

NO

DATE

TO: (Officer designation, room number, and building)

DATE

OFFICER'S  
INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1.

Mr.   
Room 7D-10 HQ

2.

3.

4.

5.

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10.

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12.

13.

14.

15.

Returned per our telephone  
conversation for concurrences  
from DD/P and Security.FORM  
1 DEC 54

610

USE PREVIOUS  
EDITIONS☒ ~~SECRET~~☐ CONFIDENTIAL☐ INTERNAL  
USE ONLY☐ UNCLASSIFIED

GPO 1961 O-563604